

**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL MEETING MINUTES
JUNE 11, 2018**

PRESENT: Mayor Glenn Levy; Councilmembers: Kathleen Bailey; Mladenka "Mia" Boehrer; Adam Ellsworth; Jon Richardson

**EXCUSED
COUNCIL**

MEMBERS: Emilie Mitcham, Mayor Pro Tem; Leola Boone, Councilmember

STAFF MEMBERS

PRESENT: Pat Wilson, Town Attorney; Mark Toth, Chief of Police; John Pughes, Public Works Director; and Sarah Albright, Town Clerk/Treasurer recorded the meeting. Minutes are not verbatim.

MEETING TIME: 6:34 PM

LOCATION: Town Hall

**THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL CALLED THE REGULAR MEETING
OF THE TOWN OF MOUNTAINVIEW TO ORDER**

Mayor Levy called the meeting to order and roll call taken with members present.

CONSENT AGENDA

Levy introduced the agenda item.

The Consent Agenda included the Summary Account Information & Accounts Payable for May 2018 update and the May 14, 2018, Council Meeting Minutes.

Councilmember Bailey made motion to approve as amended and Councilmember Ellsworth seconded. All aye. The motion passed.

UNSCHEDULED PUBLIC COMMENTS

Levy introduced the agenda item.

There were no comments.

**BOAA APPOINTMENTS – RESOLUTION NO. 2018-06-11A, A RESOLUTION APPOINTING
MEMBER TO THE BOARD OF ADJUSTMENT AND APPEALS**

Levy introduced the agenda item.

Levy asked for a vote of all present. All aye. The motion passed.

Clerk Albright gave the Oath of Office to BOAA member Gene Bird.

STAFF UPDATES AND/OR REPORTS

Levy introduced the agenda item.

Police/Chief Toth – His report was a table setting. He stated he had an audit about 2 weeks ago and they passed. He distributed a fundraiser handout to council for their review. It will be to raise funds for the department. L& L and Oasis and Teamsters have donated funds. The filing room will have shelving installed beginning June 27, 2018.

Public Works/John Pughes – He noted the updates were in the Public Works Committee update. He was invited to a Waste Management webinar. They provide promotional information regarding recycling on their website. An additional fee of \$2.40 will be incurred and it could go up another 5% due to recycling contamination. Waste Management expects the municipalities they service to take the lead.

Town Attorney/Pat Wilson – He stated he wanted to report on the carport variance process. Lots are deed restricted and used for open space and park use only. He said it would be wise to create a survey to present to the Board of County Commissioners. It is a two-step process. Advisory committee and they recommend to BOCC. The carport is going to take some time. With the on-line code out of date, it is difficult without a complete set. He wanted to note his desire to get it up to date.

PUBLIC COMMENTS REGARDING CURRENT AGENDA ITEMS

Levy introduced the agenda item.

There were no comments.

ORDINANCE NO. 2018-05-14, AN ORDINANCE ESTABLISHING A PROCEDURE FOR ENTERING INTO CONTRACTS FOR PURCHASES, CONTRACTS FOR LEASES AND CONTRACTS FOR CONSTRUCTION OF PUBLIC WORKS INVOLVING EXPENDITURES OF TOWN FUNDS OR INCURRING LIABILITIES OF LESS THAN FIVE THOUSAND DOLLARS (\$5,000.00)

Levy introduced the agenda item.

Councilmember Ellsworth made the motion and Councilmember Boehrer seconded. All aye. The motion passed.

RESOLUTION NO. 2018-06-11B, A RESOLUTION ESTABLISHING THE SEX OFFENDER REGISTRY FEES PAYABLE TO LOCAL LAW ENFORCEMENT AGENCY IN THE TOWN OF MOUNTAIN VIEW

Levy introduced the agenda item.

Wilson stated this would set the fees at the maximum allowed by the State to help offset the costs of processing.

Councilmember Richardson made the motion and Councilmember Ellsworth seconded. All aye. The motion passed.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 2018-06-11C, A RESOLUTION AMENDING ARTICLE III OF THE TOWN OF MOUNTAIN VIEW EMPLOYEE HANDBOOK

Levy introduced the agenda item. He stated that it had come to his attention there was a concern with the paid time off portion of the policy, specifically paid and unpaid leave.

Wilson stated it addressed suspended employees, with pay or without pay, and they would not accrue time off during suspension. and this would clarify that.

Bailey noted Mitcham's comments to the meeting regarding the handbook.

Levy stated that they know the handbook needs to be reviewed. This is a doc fix and not intended to be the only fix. Council will be reviewing the employee handbook.

Councilmember Bailey made the motion and Councilmember Boehrer seconded. All aye. The motion passed.

The Mayor proposed moving forward and take the 10-minute break after Committee Updates/Reports.

COMMITTEE UPDATES/REPORTS

Levy introduced the agenda item.

Economic Development Committee – The report was in the packet. Ellsworth gave a brief overview of what was in the report. They intend to have the compilation of the information from the surveys for the next meeting.

Finance Committee – The report was in the packet. Bailey stated Mitcham would be following up with the attorney and providing a resolution for COLA at the next meeting, hopefully retroactive to January 1, 2018, and would include staff to include police officers.

Public Safety Committee – Ellsworth noted they discussed the process of prioritizing the various projects, including the sidewalks etc. Levy noted there is informational packet from the engineers if anyone was interested in reading it.

Community Outreach Committee – Bailey noted they had a draft letter to introduce the survey to the residents and incorporate the Survey Monkey.

Public Works Committee – The report was in the packet.

Admin Committee – Boehrer stated that she met with the Finance Committee. They are working on flyers for the upcoming events. Ice Cream Social is July 13th, Picnic is August 4th, and Movie in the Park September 14th. She is nominating council to be volunteers for the events. The movie will begin at dusk. The funds are allocated through the citizen functions in the budget. The permits would be handled by the clerk.

Levy noted staff had been looking into liquor and will need to do more research.

BREAK IN SESSION

7:16 PM

BACK IN SESSION

7:27 PM

MAYOR'S REPORT

Levy introduced the agenda item. He wanted to speak to the website issue and the code updates. First, the plan has been to update the website then move to the codification project. We hit a snag. The contractor has not returned calls or emails. It has been a good amount of time but there is no easy way to say that we may need to go to Plan B. The third option was expensive. He will reach out one more time this week. We will look at Govoffice.com and one other company.

Levy noted that John Pughes is not our code enforcement. They looked at the SAFEBuilt contract and they contract code enforcement for \$55 per hour.

COUNCILMEMBERS' UPDATES/REPORTS

Levy introduced the agenda item.

There were no updates.

Councilmember Ellsworth motioned to move into Executive Session. Councilmember Boehrer seconded. All aye. The motion passed.

EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402 (4) (b) TO RECEIVE LEGAL ADVICE FROM THE TOWN ATTORNEY RELATED TO CODE ENFORCEMENT OPTIONS WITH RESPECT TO PROPERTY LOCATED WITHIN THE TOWN AND TO RECEIVE LEGAL ADVICE ON THE TOWN CHARTER IN RELATION TO TOWN COUNCIL COMMITTEES
Levy introduced the agenda item.

MEETING TO ADJOURN

Councilmember Bailey moved to adjourn. All Aye. The regular meeting adjourned at 8:40 PM.

TOWN OF MOUNTAIN VIEW COUNCIL

ATTEST:

Sarah A. Albright, CMC
Town Clerk/Treasurer

Glenn Levy
Mayor

**TOWN OF MOUNTAIN VIEW
TOWN COUNCIL EXECUTIVE SESSION
MEETING MINUTES
JUNE 11, 2018**

At 7:40 PM, Councilmember Ellsworth moved and Councilmember Boehrer seconded the motion to go into Executive Session pursuant to C.R.S. 24-6-402(4)(b) to confer with the Town's Attorney to receive legal advice.

Mayor Levy and all Councilmembers were present as was Attorney Pat Wilson, Public Works Director John Pughes and Town Clerk/Treasurer Sarah Albright.

At 8:37 PM, Councilmember Bailey moved, and Councilmember Richardson seconded a motion to move back into the regular meeting. The motion passed.

**TOWN OF MOUNTAIN VIEW
COUNCIL**

ATTEST:

Sarah Albright, CMC
Town Clerk/Treasurer

Glenn Levy
Mayor